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21 February 1956

MEMORANDUM FOR: Chief, Basic School

SUBJECT: Week of 14-21 February 1956

1. Basic Management. Basic Management #22 will commence 27 February. Present figures indicate a probable attendance of 20, 2 of which are still tentative. Of the 20, 7 are from the DD/P, 6 are from the DD/I, and 7 are from the DD/S. If the DD/P total remains unchanged, this will be the largest number from the DD/P in any one class to date.

2. Basic Supervision. Basic Supervision #15 for GS 9-11 was concluded on Friday, 17 February. Out of the 17 who took the course, representing 12 Offices in the Agency, 8 were from DD/I, 7 from DD/S, one from DD/P, and one from O/DCI.

3. ORR Management Conference. The security briefing for participants going to [] was handled by [] on 21 February. At the conclusion of the briefing, Dr. Guthe, AD/RR, who has been to [] on a tour, re-emphasized the importance of the security procedures which are to be followed.

[]

Chief, Management Training

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